

Bachelor’s Degree in Economics and Management Assessment Rules

1. General

The **Bachelor’s Degree in Economics and Management** programme comprises a total of 6 semesters over a three-year period.

Year 1 (S1 and S2)

The first year consists of two semesters, S1 and S2, totalling 12 teaching weeks each (24 weeks combined). The first semester is split into two 6-week periods (S1A and S1B).

Year 2 (S3 and S4)

The second year consists of two semesters, S3 and S4, of 12 teaching weeks each. Students must choose one elective per semester.

Year 3 (S5 and S6)

The third year consists of two semesters, S5 and S6, of 12 teaching weeks each. The third year comprises a collection of modules which cover the core courses of management (Finance, Marketing, Accounting, Management Control, Human Resources Management, and Strategy) and related domains or tools (Languages, Sociology, Tax, Computer Science, and International Economy).

Students must choose one elective per semester.

All classes for the programme take place in London. The two first years of the course provide a rigorous and theoretical foundation to high quality studies in economics, management, quantitative disciplines, law and social sciences. The third year of the course focuses mainly on management, while keeping an interdisciplinary approach. On successful completion of year 2, students interested in focusing on economics or on social sciences in year 3 can join one of these specialised tracks at the Université Paris Dauphine – PSL, Paris campus (France). Students must spend the first two years of the programme in London; it is not possible to switch to the Paris campus before year 3.

The list of modules for each year is attached hereto.

All the modules within a semester and both semesters are compensable, provided the student does not get any fail eliminatory grade.

If a student has one single eliminatory grade, the semester is failed even if the semester average is above 10 out of 20.

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2. Final grade and module validation ¹

All grades for modules are expressed out of 20. All grades are comprised of continuous assessment, set at 50%, and a final exam, also set at 50% of the final grade - save a few exceptions indicated in the Module Handbooks.

General information on continuous assessment can be found in the BEM Student Handbook. Continuous assessment may take into account course participation and various student personal tasks (presentations, exercises, tests, essays, videos, podcasts, etc.). Students are notified of these rules at the beginning of each semester. Continuous assessment grades are communicated to the students no later than the end of the last teaching week of the semester. These grades are final after the Attendance Committee Meeting. Please note that **class attendance is mandatory**.

Each module teaching team specifies their own continuous assessment methods and the weight of each assessment. These rules are contained in the Module Handbook of each module.

To assure harmonisation of final grades between, groups and campuses, a standardisation process is put in place in each module. If a statistically significant deviation (5%) is noted between final grades of different group of students, grades may be adjusted in line with Université Paris Dauphine – PSL marking guidelines.

The modules are successfully completed and accredited when the student obtains a final grade $\geq 10/20$. The validation² of a module automatically results in the acquisition of the corresponding ECTS credits. Therefore, **it is not possible to retake a module already validated**.

A final grade lower than 6/20 for year 1 and year 2 or 7/20 for year 3 is a fail eliminatory grade: in this case, the student cannot validate his/her semester. Electives in year 1 and 2 are exempt from this rule.

The final grades are communicated to the students via the MyDauphine application.

Soft skills and Employability **do not lead to the award of a final grade but must be completed in order to pass the year successfully**. Furthermore, to validate year 2, students need to demonstrate professional experience of a minimum of 5 continuous weeks before the Final Examination Board of year 2. To validate year 3, students need to demonstrate professional experience of a minimum continuous period of 4 weeks before the second session Examination Board of year 3.

Students who are absent from any continuous assessment test will get a grade of zero for that test.

However, Université Paris Dauphine - PSL, London takes a sympathetic view towards events that are beyond a student's control, and, in particular, cases where serious illness or bereavement has occurred. If these circumstances affect the student performance from any continuous assessment, or prevent a

¹ In this document, the word 'validation' means 'successful completion'. Validation is a French word which is consistently used in the assessment rules of the Université Paris Dauphine – PSL, at the levels of the module, the semester, and the programme.

² See previous reference.

student from fulfilling deadlines, the student can inform his/her lecturer by following the procedure explained in the mitigating circumstances policy.

Our resubmission policy is that no resubmission is allowed, save mitigating circumstances. If events beyond a student's control prevent a student from attending a continuous assessment, the student can inform the administration by following the procedure explained in the mitigating circumstances policy (applying to continuous assessments only).

3. Final exams

There are two final exams sessions:

- The first session comprises final exams organised following the end of classes for each semester.
- The resit session comprises final exams organised for modules which have not been validated during either or both of the semesters in the ongoing year.

A student failing to validate their year during the first session is permitted to attend the resit session. The student is permitted to resit any non-validated modules (i.e., any module for which the student obtained a grade below 10/20) of non-validated semesters.

For the resit session:

- If a student receives a final grade strictly below 6/20 for year 1 or year 2, or below 7/20 for year 3, the student must resit the module examination.
- If a student receives a final grade equivalent to or above 6/20 but below 10/20 for year 1 or year 2, or 7/20 but below 10/20 for year 3, the student can elect to resit the module examination or decide to keep their initial grade. If the student decides to resit this module, they need to register with the Programmes Administration Office within the notified timeframe.
- If a student attends the resit session, the final module grade will be the higher grade of the following two options:
 - the resit exam grade; or
 - the module grade calculated using the weightings in the module handbook between continuous assessment and the final exam (where the resit exam grade replaces the first session final exam grade).

The above does not apply in the specific case where a student who received a fail non eliminatory grade at the first session receives a fail eliminatory grade at the resit session. In such a case, the student will receive the lowest fail non eliminatory grade (6/20 in year 1 and 2 and 7/20 in year 3).

The date and location of the final exams will be announced on the programmes notice board and by electronic message. No registration is required, except as mentioned above (optional resit only). The exams take place in London.

If a student is absent for a final exam (first or resit session), they will receive a zero for the corresponding exam. There will be no make-up session. In the unlikely event that a final exam is

cancelled due to *force majeure*, the final exam will be rescheduled in the period following the one originally fixed in the academic calendar. **Any fraud, or attempted fraud, during or prior to a final exam will be considered to be academic misconduct (see section I. 8 of the BEM Student handbook: Neglect of academic obligations).**

4. Semester validation

Module grades can compensate for one another during a semester: a student will validate a semester if their average grade after applying all relevant coefficients is 10 or more (out of 20), subject to the absence of any eliminatory final grade (strictly equivalent to or below 6/20 in year 1 and year 2 or 7/20 in year 3). The student will then obtain the number of ECTS credits for the semester (each semester = 30 ECTS credits).

5. Academic year validation

Year 1 validation

The general annual average is the average of the two semesters applying the appropriate coefficients. Students will validate their academic year if they fully meet all the criteria below:

- Their general annual average grade is 10 or more out of 20
- They have not received a single eliminatory final grade, i.e., below 6/20
- They have validated the *Soft Skills & Employability* modules

Year 2 validation

Students will validate their academic year if they fully meet all the criteria below:

- Their general annual average grade is 10 or more out of 20
- They have not received a single eliminatory final grade, i.e., below 6/20
- They have validated the *Soft Skills & Employability* modules
- They have demonstrated completion of their *Professional Experience*

Year 3 validation

Students will validate their academic year if they fully meet all the criteria below:

- Their general annual average grade is 10 or more out of 20
- They have not received a single eliminatory final grade, i.e., below 7/20)
- They have validated the *Soft Skills and Employability* modules
- They have demonstrated completion of their *Professional Experience*
- Year 3 students who are following one semester in London and one semester in Paris, as well as students who are following one semester in London and one semester on an academic exchange programme will have their year validated by the examination board of Université Paris Dauphine – PSL, Paris campus; the assessment rules of the Paris campus apply in this case. The examination board of the London campus will only validate the semester spent in London on the basis of the assessment rules outlined in this document.

6. Attendance

Attendance is mandatory for all scheduled classes. When two classes of a particular module are held on the same day, each class gives rise to one absence. If students miss more than approximately 15% of the hours of their module a penalty will be applied. The penalty applied will range from a

deduction of 0.5 to their continuous assessment grade to receiving a zero for all continuous assessment if 50% or more of the classes are not attended.

Such penalties will be decided by the **Attendance Committee** who meet at the end of each semester. If **an absence is anticipated**, the student should write to their lecturer in advance informing them of the absence and the reason for it.

If students have a certificate (medical, funeral...), this should be given to their administrative key contact in charge of the year **within 2 weeks** of the student's return.

7. Specific Circumstances

To be eligible, students must be in one of the following categories:

- Students employed on a permanent basis for at least 10 hours a week
- Students with a duty care, e.g., care of a child, a sick elderly parent
- Students with disabilities
- Students suffering a long illness
- Students with special educational needs
- Students who are pregnant
- Student entrepreneurs
- Students engaged in competitive arts or sports
- Students who undertake an activity mentioned in article L.611-11 of the French education code

In these circumstances, students can apply in writing to the Undergraduate Programmes Director, supplying all the appropriate supporting documents. If appropriate, students may be exempted from continuous assessment for all modules contained in the programme. The Undergraduate Programmes Director will evaluate the student's requests, taking the supporting documentation and the specific requirements into account. Except in the case of a serious and unpredictable event arising during the ongoing programme, any students who would like to apply should contact the Undergraduate Programmes Director within a month of classes starting wherever possible.

If approved, approval will only be valid for a semester. It must be renewed the following semester if the conditions still apply.

For elective modules, an arrangement will be organised by the Undergraduate Programmes Director and all relevant parties. For students with chronic or ongoing medical conditions, please refer to the special education needs procedure.

8. Examination Board and honours

The validation of the modules, whether they be for individual semesters or for the year, and the issuance of the degree are only confirmed following the deliberation of the Examination Board. Université Paris Dauphine – PSL, London campus consider the following conversion of French grades to be broadly equivalent to the UK honours degree system:

- Second Class, Division Two (2:2): annual average equal to or greater than 10 but below 12

- Second Class, Division One (2:1): annual average grade equal to or greater than 12 but below 14
- First Class (1): annual average grade equal to or greater than 14

The decision of the Examination Board is final, for both the first and the resit session.

9. Conditions to repeat a year

To repeat a year, a student must have obtained at least an average grade of 5/20. If their average grade is under 5/20, an exceptional authorisation to repeat a year may be granted by the Undergraduate Programmes Director at the request of the student, with justifications. A repeating student will systematically need to retake all the modules of the non-validated semester(s) where they obtained a final grade below 10/20.

10. Maximum number of registrations for the Bachelor's Degree in Economics and Management programme

The maximum number of administrative registrations for a student in the Bachelor's degree in Economics and Management programme over S1, S2, S3 and S4 is three, except in the event of an exceptional authorisation granted by the President of the Université Paris Daupine - PSL upon the suggestion of the Examination Board and the Undergraduate Programmes Director as well as upon the advice of the Deputy Director of the LSO Department.

11. Recognition of student involvement

We recognise the involvement of students in charities, professional and community activities. Therefore, students who can demonstrate active and regular commitment can benefit from a bonus grade systematically integrated into the final average of the year, as per below:

- 0.1 mark = Satisfactory
- 0.2 mark = Good
- 0.3 mark = Very good
- 0.4 mark = Excellent.

They need to demonstrate evidence, during the current academic year, of any of the following:

- 1) Voluntary activity within a charity or society inside or outside Dauphine;
- 2) Elected office in Dauphine bodies or in external organisations;
- 3) Voluntary activity furthering environmental or social responsibility;
- 4) Professional activity (salaried student, self-employed worker, student entrepreneur, etc.) and activities mentioned in article L.611-9 of the French educational code

The same activities can only lead to one validation during the completion of their Bachelor's degree. If the student is involved in several activities in the same year, only one activity is eligible for consideration. A bonus grade can only be awarded where the activity took place in the current academic year. Activities that are already undertaken to validate the requirements of the degree (e.g., an internship, professional experience) are not eligible for consideration of a bonus grade. A

multidisciplinary committee at Université Paris Dauphine - PSL is responsible for evaluating the acquisition of specific skills.

Programme structure year by year

BEM 1 – S1			
Module Title	Total hours per group	Coefficients	ECTS credits
Social sciences and methods: Sociology	24	1	3
Macroeconomics	9	0.5	2
Microeconomics	18	0.75	3
Introduction to Management	12	0.5	2
Financial Accounting	15	0.75	3
Computer Science	27	0.75	3
Introduction to Law and Legal Reasoning	15	0.5	2
Comparative Legal Systems	18	0.5	2
Economics: An introduction	12	0.5	1
Mathematical Tools	24	1	2
Ecological challenges for the 21st century	18	0.5	2
English and Communication	30/18	1.5	3
Soft Skills & Employability	3	0	0
Professional experience	175 (as a minimum by the end of BEM2)	0	0
Elective: foreign language	18	0.5	2
BEM 1 – S2			
Module Title	Total hours per group	Coefficients	ECTS credits
Social sciences and methods: Political Science	24	1	3
Macroeconomics	36	1	4
Microeconomics	18	0.75	3
Introduction to Management	18	0.5	2
Financial Accounting	15	0.75	3
Mathematics	36	1	4
Probability and Statistics	33	1	4
Introduction to European Law (UK & Europe)	18	0.5	2
English and Communication	30/18	1.5	3
Soft Skills & Employability	1.5	0	0
Professional experience	175 (as a minimum by the end of BEM2)	0	0
Elective: foreign language	18	0.5	2

BEM 2 – S1			
Module Title	Total hours per group	Coefficients	ECTS credits
Social sciences and methods: Political Science	12	0.5	2
Macroeconomics	33	1	4
Microeconomics	18	0.5	3
Global Contemporary Issues	18	0.5	2
Management Accounting	18	0.5	3
History of Management of the Firm	30	1	4
Statistics	36	1	5
Contract Law	18	0.5	2
English and Communication	30/18	1.5	3
Soft Skills & Employability	3	0	0
Professional experience	175 (as a minimum by the end of BEM2)	0	0
Elective: foreign language	18 to 30	0.5	2
BEM 2 – S2			
Module Title	Total hours per group	Coefficients	ECTS credits
Social sciences and methods: Sociology	18	0.5	2
Macroeconomics	36	1	4
Microeconomics	18	0.5	3
Global Contemporary Issues	18	0.5	2
Management Accounting	15	0.5	3
Mathematics	30	1	4
Digital Sciences	30	1	4
Contract Law	18	0.5	2
English and Communication	30/18	1.5	2
Soft Skills & Employability	1.5	0	2
Professional experience	175 (as a minimum by the end of BEM2)	0	0
Elective: foreign language	18 to 30	0.5	2

BEM 3 – S1			
Module Title	Total hours per group	Coefficients	ECTS credits
Controlling and Managing Organizations	36	1	4
Marketing	42+8 business game	1	6
Basics of Strategy	36	1	4
Employment Law	27	0.75	2
Current Issues in Sociology	27	0.75	3
Applied Statistics for Management	27	0.75	3
Management for Information Systems	27	0.75	3
English and Communication	30	0.5	2
Soft Skills & Employability	4.5	0	0
Internship/Professional Experience	140 (as a minimum by the end of BEM3)	0	0
Elective: foreign language	18	0.75	3
BEM 3 – S2			
Module Title	Total hours per group	Coefficients	ECTS credits
Accounting and Financial Reporting	36	1	4
Corporate Finance	54	1	6
Human Resources Management	21	1	4
Economic Aspects of Globalization	24	0.75	3
Business Law	26	0.75	2
Corporate Tax Law	26	0.75	3
English and Communication	30	0.5	2
Soft Skills & Employability	1.5	0	3
Internship/Professional Experience	140 (as a minimum by the end of BEM3)	0	0
Elective: Financial Math, foreign language	18 to 36	0.75	3